

## Failure to Comply with Requirements

Any SoRSA Member/Fellow who fails to achieve the continuing requirements for membership will be given a period of 4 weeks to overcome the identified shortfall of their Review submission.

A Member/Fellow must inform the SoRSA Membership Secretary during this period of how they intend to overcome this short fall to enable them to achieve the required standard.

Once a course of action has been identified and agreed by the SoRSA Membership Secretary, a further 4 weeks will be allowed to complete these actions. Should the Member/Fellow fail to meet the requirements within this 8 weeks period, their membership status will be **suspended** until such time as they submit a successful Annual Review in **2024**.

Any Member/Fellow with post nominals MSoRSA/FSoRSA will no longer be allowed to use them until such time that they have been successful in their next Review.

## Appeals

Any applicant who has their SoRSA membership grade suspended due to the result of their Annual Review is entitled to appeal against that decision.

The appeals procedure is the same as that for CIHT membership and includes a member of the SoRSA Membership Committee on the Appeals Panel.

For details of this process, please visit [membership@ciht.org.uk](mailto:membership@ciht.org.uk)

## Audit

All SoRSA Fellows (where they continue to carry out audits) and Members will be reviewed by the SoRSA Committee on an annual basis to ensure that they continue to meet the requirements of their grade of SoRSA membership.