Please insert a passport sized photo-graph here.

MUTUAL RECOGNITION APPLICATION FORM

Which home institution mutual recognition agreement are you applying for**[[1]](#footnote-1)**:

**Engineers Ireland**

**Engineering New Zealand**

**Ordem dos Engenheiros**

**Asociacion de Ingeneros Profesionales de Espana**

**Agency for Qualification of Professional Engineers (AQPE)**

**The Royal Netherlands Society of Engineers KIVI**

What grade of registration are you applying for:

**CEng**

**IEng**

**EngTech**

|  |
| --- |
| **Home institution membership grade:** |
| **Home institution membership number:** |

**PERSONAL INFORMATION**

Title: Forenames:

Surname: Date of Birth:

Nationality: Male  Female

Full Postal Address:

Postcode

Telephone: E-mail:

CIHT Membership No: P0000 Member  Fellow

Employer’s name:

Employer’s address:

Postcode:

Telephone: E-mail:

Job Title:

Membership of other UK Professional Engineering Institutions:

**SPONSOR**

Your sponsor must be an Engineering Council UK registrant of the same level or higher as the grade of registration you are applying for and should ideally be Members or Fellows of CIHT. Sponsors must be familiar with the requirements of professional registration, as set out in the UK standard for Professional Engineering Competence (UK-SPEC) and their support indicates that, in their professional judgment, you have the knowledge and experience to meet the stated requirements.

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
| **SPONSOR NAME** | Signature | CEng  IEng  EngTech | |
| Member  Fellow | Membership  No. P0000 | Engineering Council Reg. No  *(if known)* | |

**ACADEMIC QUALIFICATIONS**

|  |  |  |
| --- | --- | --- |
| Name of awarding institution/university (in original language and English if different) | Full title of qualification (in original language and English if different)  Include both the level and subject title. | Start/end dates of study  mm/yy |
|  |  |  |
|  |  |  |
|  |  |  |

***Candidate Checklist (when complete, please send as one PDF file to education@ciht.org.uk)***

* Application Form (with photo)
* CV
* Academic Certificates and Transcripts
* Details of Knowledge Assessment/Alternative Route Assessment if applicable[[2]](#footnote-2)
* A copy of your home professional institution membership and professional engineer registration certificate
* UK-SPEC Evidence Forms (500 words for each section)
* CPD Record (25 hours for each of the two previous years)

**IMPORTANT UNDERTAKING TO BE SIGNED BY THE CANDIDATE**

I declare that the information provided in this form and the enclosed documents is, in every respect, complete and accurate.

I consent to CIHT contacting my home institution to confirm these details are accurate.

###### SIGNATURE ………………………………….…….. DATE ……………………....

***GDPR:*** *This Privacy Notice relates to the collection and processing of your personal data for the purpose of your CIHT Mutual Recognition application. We use the information that you provide about yourself to fulfil your requests, queries, updates and orders. We do not share this information with outside parties except to the extent necessary to complete your requests. Full details on how CIHT uses its data are available at* [*https://www.ciht.org.uk/privacy-statement/*](https://www.ciht.org.uk/privacy-statement/)

1. If you are registered with Ordem dos Engenheiros, Asociacion de Ingeneros Profesionales de Espana

   Agency for Qualification of Professional Engineers, The Royal Netherlands Society of Engineers KIVI you must complete their proforma as the first step of the process. [↑](#footnote-ref-1)
2. E.g. if you have a non-accredited qualification and you completed a knowledge assessment as part of your route to becoming professionally registered. [↑](#footnote-ref-2)